

DEPARTMENT OF TOURISM - NATIONAL CAPITAL REGION Annual Procurement Plan for FY 2022													
Code (PAP)	Procurement Project	PMO/ End-User	Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301000	Supply and Delivery of Common - Use office Supplies and Equipment	GSU/ All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	-	
5020399000	Supply and delivery of Other Supplies and Materials	GSU/ All Units	NO	Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		
502001000	Accountable Forms	Finance Unit	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	13,000.00	13,000.00		
5.0203E+10	Fuel, Oil, and Lubricants	GSU/Other Units	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00		
5020402000	Electricity	TFSU	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	30,000.00	30,000.00		
5020501000	Postage and courier	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
5020502001	Telephone (cell cards/Mobile)	All Units	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
5020502002	Telephone Landline	All Units	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
5020502002	Internet	Internal Services	NO	Direct Contracting	N/A	N/A	Monthly	N/A	GoP	40,000.00	40,000.00		
5021102000	Extra ordinary and Miscellaneous	Office of the Director	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	136,000.00	136,000.00		
5021199000	Auditing Services	Finance Unit	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
5021299000	Other General Services	All Units	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
5021305002	Repair and Maintenance of Office Equipment	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
5021305003	Repair and Maintenance of Info Communication Tech. Equipment	All Units	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
5021306000	Repair and Maintenance of Transportation Equipment (Motor Vehicle)	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	As Needed	GoP	220,000.00	220,000.00		
5021501000	Taxies, Duties and Licenses	GSU/Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	As Needed	GoP	5,000.00	5,000.00		
5021502000	Fidelity Bond Premiums	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
5021503000	Insurance Expnses (Building, Equipment, Motor Vehicles)	GSU	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
5029902000	Printing & Publication	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		
5029903000	Representation Expenses	Internal Services	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	350,000.00	350,000.00		
5029905003	Rental of Motor Vehicle	Internal Services	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
5029905004	Rental of equipments	Internal Services	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	110,000.00	110,000.00		
5029906000	Membership Dues & Contribution to	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
5029906000	Subscription Expenses	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
5020101000	Traveling expenses (Local)	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	172,000.00	172,000.00		

5020201000	Training Expenses and Scholarship	All Units	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	450,000.00	450,000.00		
					SUB TOTAL					2,706,000.00	2,706,000.00		
	I. TOURISM FRONTLINE SERVICES/ ACTIVITIES/ PROGRAMS												
	Issuance of New Normal Airport Frontliners' Uniform (25 pax) Customized PPE - 6,000/pc x 3sets	TFSU	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Mar-22	Mar-22	GoP	150,000.00	150,000.00		
	Packed Meals for TFSU and DOT NCR Staff assigned in the Management of Returning Overseas Filipinos & Foreign Nationals - 200/meal x 17pax x 2meals/day x 12 months (365days)	TFSU	NO	NP-53.2 Emergency Cases	N/A	N/A	Monthly	Monthly	GoP	2,482,000.00	2,482,000.00		
					SUB TOTAL					2,632,000.00	2,632,000.00		
	II. UTILITIES/SERVICES												
50204020 00	1. Electricity (Light and Power) 1 year subscription	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
50203990 00	2. Newspaper subscription 1 year Subscription Philippine Star - P4,720 Philippine Daily Inquirer - P6,512	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	11,232.00	11,232.00		
50205020 00	3. Communication bill 12 months	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	38,000.00	38,000.00		
50204010 00	4. Water Expenses (NAIA T1 & T3) 600gallons	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00		
50205030 00	5. NAIA T3 Internet/Wifi Subscription (1 year subscription)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		
					SUB TOTAL					130,232.00	130,232.00		
	III. OFFICE SUPPLIES, EQUIPMENT, & FURNITURE												
	1. Storage Box w/ Wheels (900.00) x 5	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,500.00	4,500.00		
	2. Filing Cabinet (9,000.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00		
	3. Wardrobe Cabinet (3,900.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,800.00	7,800.00		
	4. Panel Room Divider (6,000.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		
	5. Lounge/Office Chairs (1,900.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,900.00	1,900.00		
	6. Conference Table (10,000.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	7. Laptop (80,000.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	160,000.00	160,000.00		
	8. 3-in-1 Printer (4,400.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,400.00	4,400.00		
	9. Lever Arch Files/Folder x 24	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,320.00	4,320.00		
	10. Paper Trimmer (3,900.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,900.00	3,900.00		
	11. Emergency Light (215.00) x 4	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	860.00	860.00		
	12. Magnetic White Board (2,250.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,500.00	4,500.00		

	13. Airport (2,000.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		
	14. Microwave (5,000.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	15. 32" T.V. (10,000.00)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	16. Fire Exit Signages (glow in the dark) (800.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,600.00	1,600.00		
	17. Push/Pull Signage (300.00) x 2	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	600.00	600.00		
	18. Sleeping Mattress (1,500.00) x 3	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,500.00	4,500.00		
	19. Pillows (500.00) x 3	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,500.00	1,500.00		
	21. Toll Fee (3,000/mo) (12)	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00		
	22. Fuel (20,000/mo) 12months	TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		
					SUB TOTAL					524,380.00	524,380.00		
	TOURISM REGULATION DIVISION									-		-	
	Part I. Inspection, Evaluation and Processing of Accreditation of Tourism Establishments (Gas and Toll Fees)									-		-	
	Gas	TRD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Monthly	Monthly	GoP	66,000.00	66,000.00	-	
	Toll	TRD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	12,000.00	12,000.00	-	
	Parking Fees	TRD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,200.00	2,200.00	-	
					SUB TOTAL					80,200.00	80,200.00	-	
	Part II. Processsing of accreditation applications (Miscellaneous)											-	
	Bond Paper A4	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,520.00	2,520.00	-	
	Bond Paper Long	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,700.00	2,700.00	-	
	Ink Cartridges(black/colored)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	-	
	Ballpen	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,940.40	1,940.40	-	
	Alcohol 3 pcs x 4 qtrs	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,988.00	2,988.00	-	
	Communications	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,000.00	4,000.00	-	
					SUB TOTAL					20,148.40	20,148.40	-	
					TOTAL					100,348.40	100,348.40	-	
	Part I. Accreditation Campaign (Virtual orientation to stakeholders)											-	
	Professional services (Php 1,200/hr) (5hrs x 2runs)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	12,000.00	12,000.00	-	
	Professional services for HSG (Php 1,200/hr)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	2,400.00	2,400.00	-	

	Zoom Subscription (1yr subscription)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	12,120.00	12,120.00	-	
	Communications (2 runs)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	600.00	600.00	-	
	Miscellaneous (Paper, Ink Ballpen, Alcohol, communication etc.)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	4,037.00	4,037.00	-	
	Conference meal (coordination meeting) (10 pax)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	2,500.00	2,500.00	-	
	Tokens of appreciation (2 pax x 2 runs)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1-Mar-22	1-Mar-22	GoP	6,000.00	6,000.00		
							SUB TOTAL			39,657.00	39,657.00		
	Part II. Investment in text blast messaging software												
	Text blasting software (every other month)	TRD	NO		N/A	N/A	N/A	N/A	GoP	14,994.00	14,994.00		
	Part III. Appreciation Night for DOT-NCR Stakeholders												
	Service Provider Inclusive of the following: • Master of Ceremony • Creative Director • Giant LED Wall • Full venue set-up • Token of appreciation to all guests • Awards (Plaques and certificates) • Performers • Lights and Sounds • Full Band Set-up • Venue and Meals	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	N/A	GoP	250,000.00	250,000.00		
	Part IV. Software for Automation of Inspection Reports												
	Consultant (To craft Software)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	65,000.00	65,000.00		
							SUB TOTAL			369,651.00	369,651.00		
	Part I. Write shop for the Regional Board of Examiners (RBEX)-												
	Coaster/Bus Hire (1 vehicle x 2 days)	TRD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	28,354.00	28,354.00		
	SKILLS TRAINING PROGRAM FOR DOT-NCR PERSONNEL: Disaster Preparedness and Response Program												
	Utility Bag (Waterproof/Dry Bag) Php650.00/bag x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	48,100.00	48,100.00		
	Face Shield (shield and eye holder) Php20.00/set x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	1,480.00	1,480.00		
	Face Mask (Php86.00/box x 74)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	6,364.00	6,364.00		
	Nitrile Gloves Php3.00/piece x 2 x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	444.00	444.00		
	Digital Thermometer with Automatic Alarm (Php75.00/unit x 74)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	5,550.00	5,550.00		
	PPE (Coverall Hazmat suit) Php315.00/set x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	23,310.00	23,310.00		
	Alcohol (500ml Ethyl Alcohol) Php80.00/bottle x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	5,920.00	5,920.00		

	Wipes (Disinfecting Multi-surface) Php139.00/ pack x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	10,286.00	10,286.00		
	Tissue (Interfolded) Php48.75/pack x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	3,607.50	3,607.50		
	Flashlight LED Flashlight with 2 Double AA batteries (Php115.00/pack x 74)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	8,510.00	8,510.00		
	Whistle with lanyard (Php20.00/piece x 74)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	1,480.00	1,480.00		
	Ball pen (Php11.00/piece x 74)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	814.00	814.00		
	Utility Rope (15 meters) Php86.00/pack x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	6,364.00	6,364.00		
	First Aid Kit (with bandages, medical tape, wound dressing, swabs antiseptic, tweezers, scissors, safety pink, resealable plastic bags) Php300.00/ kit x 74	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	22,200.00	22,200.00		
	Digital Meeting Platform Subscription to Online Meeting Platform 14.99\$ /month770.50 (Will depend on the exchange rate)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	770.50	770.50		
	Speaker's Honorarium (Php1,200.00/hour x 4 hour)	IS/Personnel	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Mar-22	Mar-22	GoP	4,800.00	4,800.00		
							SUB TOTAL			150,000.00	150,000.00		
	GENDER AND DEVELOPMENT (GAD) PROGRAMS AND ADVOCACY PROGRAMS- Women's Month												
	Printing of T-shirt (Php550.00 x 75 pcs)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	41,250.00	41,250.00		
	Honoraria (Php1,200.00 x 4 hours)	IS/Personnel	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Mar-22	Mar-22	GoP	4,800.00	4,800.00		
	Printing of Tarpaulin	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	3,650.00	3,650.00		
	Communication Expenses	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	300.00	300.00		
							SUB TOTAL			50,000.00	50,000.00		
	Creation and Strengthening of GAD Focal Point System of the NCR												
	Meals (Php660.00 x 24 pax x 3 days)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	47,520.00	47,520.00		
	Meal of Speaker (Php660.00 x 1 pax x 3 days)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	1,980.00	1,980.00		
	Honorarium of Speaker (Php1,200 x 8 hours X 3 days))	IS/Personnel	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Jun-22	Jun-22	GoP	28,800.00	28,800.00		
	Communication Expense	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	300.00	300.00		
	Contingency Fund	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	1,400.00	1,400.00		
							SUB TOTAL			80,000.00	80,000.00		

	18 Day Campaign to End Violence Against Women (VAW) and RA 10398 Series of 2012 declaring November 25th as National Consciousness Day for the Elimination of Violence Against Women and Children											
	Printing of T-shirt (Php500.00 x 100 pcs.)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	50,000.00	50,000.00	
	Honoraria (1,200.00 x 4 hours)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	4,800.00	4,800.00	
	Meals (Php220.00 x 90 pax)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	19,800.00	19,800.00	
	Promotional Materials (face masks, hygiene kits, alcohol, wipes, tissue etc.) (Php300.00 x 100 pcs.)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	30,000.00	30,000.00	
	Orange Flags/Materials (Php17,500.00)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	17,500.00	17,500.00	
	Contingency Fund	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	2,900.00	2,900.00	
					SUB TOTAL					125,000.00	125,000.00	
	Vitamin C Vitamin C as Sodium Ascorbate 500 mg + Zinc 10 mg (8.00/piece) 8.00 X 332 days x 55 Personnel	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	147,000.00	147,000.00	
	TEAM PERFORMANCE / TEAM BUILDING PROGRAM											
	Venue and Meals (Php2,800.00 x 60 pax)	IS/Personnel	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-22	Nov-22	GoP	168,000.00	168,000.00	
	Meals (Packed) Php220.00 x 60 pax	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	13,200.00	13,200.00	
	Transportation (Bus Rental)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	30,000.00	30,000.00	
	Uniform T-Shirts (Php550.00 x 60 pax)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	33,000.00	33,000.00	
	Bottled Water (Php15.00 x 120pcs.)	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	1,800.00	1,800.00	
	Communication Expenses	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	300.00	300.00	
	Contingency Fund	IS/Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Nov-22	Nov-22	GoP	3,700.00	3,700.00	
					SUB TOTAL					250,000.00	250,000.00	
	Technical assistance to LGUs on Local Tourism Development Plan (LTDP)											
	A. Tourism Guidebook Orientation (1 day) ₱25,530.00 x 5 runs											
	Vehicle Hire/Rental (8,000.00 x 1 day)	TDD/TDPRIMU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00	
	Meals (AM Snack 130.00 x 25 x 1 day = 3,250; Lunch 200.00 x 25 x 1 day = 5,000; PM Snack 130.00 x 25 x 1 day = 3,250)	TDD/TDPRIMU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	11,500.00	11,500.00	
	Bottled Water (345.00 x 3 boxes)	TDD/TDPRIMU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,035.00	1,035.00	

	Health and Safety Essentials • alcohol 25.00 x 30pcs = 750.00 • face mask 2.50 x 50pcs = 125 • face shield 20.00 x 30pcs = 600.00 • tissue 66.66 x 3boxes = 200.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,675.00	1,675.00		
	Training Supplies • ID case/ lace 15.00 x 30pcs = 450.00 • ballpen 10.00 x 30pcs = 300.00 • notebook 20.00 x 30pcs =600.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,350.00	1,350.00		
	Office Supplies • Ink bottle set (Black and Colored) 1400.00 • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,670.00	1,670.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
					PER RUN					25,530.00	25,530.00		
					TOTAL OF 5 RUNS					127,650.00	127,650.00		
	B. Tourism Development Planning - Coaching & Mentoring (2 days) ₱66,300.00 x 3 runs												
	Vehicle Hire / Rental (8,000.00 x 2days)	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00		
	Meals (AM Snack 130.00 x 45 x 2 days = 11,700; Lunch 200.00 x 45 x 2 days = 18,000 PM Snack 130.00 x 45 x 2 days = 11,700)	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	41,400.00	41,400.00		
	Bottled Water (345.00 x 10 boxes = 3,450.00)	MU	NO	Procurement	N/A	N/A	N/A	N/A	GoP	3,450.00	3,450.00		
	Health and Safety Essentials • alcohol 25.00 x 50pcs = 1,250.00 • face mask 2.50 x 100pcs = 250 • face shield 20.00 x 50pcs = 1,000.00 • tissue 66.66 x 6boxes = 400.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,900.00	2,900.00		
	Training Supplies • ID case/ lace 15.00 x 50pcs = 750.00 • ballpen 10.00 x 50pcs = 500.00 • notebook 20.00 x 50 = 1,000.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,250.00	2,250.00		
	Communication	TDD/TDPRI	NO	NP-53.9 - Small Value	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
					PER RUN					66,300.00	66,300.00		
					TOTAL OF 3 RUNS					198,900.00	198,900.00		
	Contingency Fund (Php 330,000.00 x .05 = 16,500)	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,450.00	3,450.00		
					TOTAL OF LTDP					330,000.00	330,000.00		
	Technical Assistance to LGUs on Tourism Statistics Program												
	A. Tourism Enterprise Forum ₱22,190.00 x 3 runs = ₱66,570.00												
	Vehicle Hire/Rental 8,000.00 x 1 day	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00		
	Meals AM Snack 130.00 x 23 x 1 day = 2,990 Lunch 200.00 x 23 x 1 day = 4,600 PM Snack 130.00 x 23 x 1 day = 2,990	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,580.00	10,580.00		
	Bottled Water 345.00 x 3 boxes = 1,035	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,035.00	1,035.00		
	Health and Safety Essentials • alcohol 25.00 x 20pcs = 500.00 • face mask 2.50 x 50pcs = 125 • face shield 20.00 x 20pcs = 400.00 • tissue 66.66 x 3boxes = 200.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,225.00	1,225.00		

	Training Supplies • ID case w/ lace 15.00 x 20pcs = 300.00 • ballpen 10.00 x 20pcs = 200.00 • yellow ruled pad 60.00 x 3 pads = 180.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	780.00	780.00		
	Office Supplies • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	270.00	270.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
					PER RUN					22,190.00	22,190.00		
					TOTAL OF 3 RUNS					66,570.00	66,570.00		
	Contingency Fund Php 70,000.00 x .05 = 3,500									3,430.00	3,430.00		
					TOTAL					70,000.00	70,000.00		
	Technical Assistance for Stakeholders on Convergence Programs												
	A. "Traveling is Fun: Adding Joy to Your Learnings" DOT- DSWD Convergence activity for 4Ps youth beneficiaries (1 day) ₱37,440.00 x 2 runs = ₱74,880.00												
	Bus Hire/Rental 19,000.00 x 1 day	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	19,000.00	19,000.00		
	Tour Guide Fee 4,500.00 x 1 day	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	4,500.00	4,500.00		
	Meals AM Snack 130.00 x 25 x 1 day = 3,250 Lunch 200.00 x 25 x 1 day = 5000 PM Snack 130.00 x 25 x 1 day = 3,250	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	11,500.00	11,500.00		
	Bottled Water 345.00 x 2 boxes = 690.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	690.00	690.00		
	Health and Safety Essentials • alcohol 25.00 x 25pcs = 625.00 • face mask 2.50 x 50pcs = 125 • face shield 20.00 x 20pcs = 400.00 • tissue 10.00 x 30pcs = 300.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	1,450.00	1,450.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-22	Jun-22	GoP	300.00	300.00		
					PER RUN					37,440.00	37,440.00		
					TOTAL OF 2 RUNS					74,880.00	74,880.00		
	B. "Las Piñas Parañaque Wetland Park: Cherishing the Value of Nature Tourism" DOT-DENR Convergence Activity and Assessment												
	Bus Rental/Hire	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	19,000.00	19,000.00		
	Meals AM Snack 200.00 x 20 x 1 day = 4000 Lunch 300.00 x 20 x 1 day = 6,000 PM Snack 200.00 x 20 x 1 day = 4000	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	14,000.00	14,000.00		
	Bottled Water 345.00 x 3 boxes = 1,035	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	1,035.00	1,035.00		

	Health and Safety Essentials • alcohol 25.00 x 25pcs = 625.00 • face mask 2.50 x 50pcs = 125 • face shield 20.00 x 20pcs = 400.00 • tissue 10.00 x 30pcs = 300.00 • wet wipes 25.00 x 25pcs = 625.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	2,075.00	2,075.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug-22	Aug-22	GoP	300.00	300.00		
					SUB TOTAL					36,410.00	36,410.00		
	C. "DOTNCR-ATONCR Year-End Review" DOT-LGU-Tourism Officers Convergence Activity												
	Vehicle Hire/Rental	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Dec-22	Dec-22	GoP	8,000.00	8,000.00		
	Meals AM Snack 500.00 x 75 x 1 day = 37,500.00 Lunch 1500.00 x 75 x 1 day = 112,500.00 PM Snack 500.00 x 75 x 1 day = 37,500.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Dec-22	Dec-22	GoP	187,500.00	187,500.00		
	Health and Safety Essentials • alcohol 115.00 x 4pcs = 460.00 • face mask 2.50 x 100pcs = 250.00 • face shield 20.00 x 40pcs = 800.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Dec-22	Dec-22	GoP	1,510.00	1,510.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Dec-22	Dec-22	GoP	300.00	300.00		
					SUB TOTAL					197,310.00	197,310.00		
	D. Convergence Toward Integrative Tourism Planning / Consultative Meetings with: PSA (National Statistics Month); DSWD (Regional Advisory Council); DENR (Ecotourism / Cave Tourism); DOH-RTCN (Policy Development Capacity Building Committee); DTI; DOT-NCR LGUs (6 runs)												
	Zoom Pro Subscription	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	1,000.00	1,000.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	300.00	300.00		
					PER RUN					1,300.00	1,300.00		
					TOTAL OF 6 RUNS					7,800.00	7,800.00		
	Contingency Fund Php 320,000.00 x .05 = 16,000.00									3,600.00	3,600.00		
					TOTAL					320,000.00	320,000.00		
	Standard Local Tourism Statistics Training System (SLTSS) Trainings												OTDPRIM Transfer Fund
	Option 1: F2F Tourism Enterprise Forum (TEF) - 1 day												
	Vehicle Hire/Rental	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	8,000.00	8,000.00		
	Meals / Hotel Venue AM Snack 500.00 x 45 x 1 day = 25,000.00 Lunch 1500.00 x 45 x 1 day = 67,500.00 PM Snack 500.00 x 45 x 1 day = 25,000.00	TDD/TDPRI MU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-22	Oct-22	GoP	112,500.00	112,500.00		

	Health and Safety Essentials • alcohol 115.00 x 3pcs = 345.00 • face mask 2.50 x 100pcs = 250.00 • face shield 20.00 x 50pcs = 1,000.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	1,595.00	1,595.00		
	Office Supplies • Ink bottle set (Black and Colored) 1400.00 • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	1,670.00	1,670.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	300.00	300.00		
	Contingency Fund Php 130,000.00 x .05 = 6,500.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	5,935.00	5,935.00		
				SUB TOTAL						130,000.00	130,000.00		
	Option 2: Online Tourism Enterprise Forum (TEF) - 1 day												
	Zoom Pro Subscription Php 650 x 12 months	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	7,800.00	7,800.00		
	Office Supplies • Ink bottle set (Black and Colored) 1400.00 • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	1,670.00	1,670.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	300.00	300.00		
	Contingency Fund Php 10,000.00 x .05 = 500.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-22	Oct-22	GoP	230.00	230.00		
				SUB TOTAL						10,000.00	10,000.00		
	Advanced Tourism Statistics Training Session I (ATST1) - 3 days (3 runs)												
	Vehicle Hire/Rental 8,000.00 x 3 days	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-22	Apr-22	GoP	24,000.00	24,000.00		
	Meals / Hotel Venue AM Snack 500.00 x 25 x 3 days = 37,500.00 Lunch 1500.00 x 25 x 3 days = 112,500.00 PM Snack 500.00 x 25 x 3 days = 37,500.00	TDD/TDPRI MU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-22	Apr-22	GoP	187,500.00	187,500.00		
	Health and Safety Essentials • alcohol 115.00 x 4pcs = 460.00 • face mask 2.50 x 100pcs = 250.00 • face shield 20.00 x 40pcs = 800.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-22	Apr-22	GoP	1,510.00	1,510.00		
	Office Supplies • Ink bottle set (Black and Colored) 1400.00 x 2 sets = 2,800.00 • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-22	Apr-22	GoP	3,070.00	3,070.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-22	Apr-22	GoP	300.00	300.00		
	Contingency Fund Php 227,333.00 x .05 = 10,819.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-22	Apr-22	GoP	10,953.00	10,953.00		
				PER RUN						227,333.00	227,333.00		
				TOTAL OF 3 RUNS						681,999.00	681,999.00		
	Basic Tourism Statistics Training (BTST) - 3 days												
	Vehicle Hire/Rental 8,000.00 x 3 days	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	24,000.00	24,000.00		
	Meals AM Snack 200.00 x 35 x 3 days = 21,100 Lunch 300.00 x 35 x 3 days = 31,500 PM Snack 200.00 x 35 x 3 days = 21,100	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	73,500.00	73,500.00		

	Bottled Water 345.00 x 10 boxes = 3,450	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	3,450.00	3,450.00		
	Health and Safety Essentials • alcohol 115.00 x 4pcs = 460.00 • face mask 2.50 x 100pcs = 250.00 • face shield 20.00 x 40pcs = 800.00• tissue 66.66 x 9boxes = 600.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	2,110.00	2,110.00		
	Training Supplies • ID case w/ lace 15.00 x 35pcs = 525.00 • ballpen 10.00 x 35pcs = 350.00 • notebook 20.00 x 35pcs = 700.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	1,575.00	1,575.00		
	Office Supplies • Ink bottle set (Black and Colored) 1400.00 • parchment paper- 45.00 x 6 packs = 270.00	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	1,670.00	1,670.00		
	Communication	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	300.00	300.00		
	Contingency Fund Php 110,000.00 x .05 = 5,500	TDD/TDPRI MU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-22	Mar-22	GoP	3,395.00	3,395.00		
					SUB TOTAL					110,000.00	110,000.00		
	Tourism Awareness for Local Tourism Officers and LGU personnel (4 runs)												
	Meals - ₱65,250.00 Participants AM Snack 66.00 x 50 x 3 days = 9,900 Lunch 182.00 x 50 x 3 days = 27,300 PM Snack 55.00 x 50 x 3 days = 8,250 VIPs AM Snack 220.00 x 10 x 3 days = 6,600 Lunch 220.00 x 10 x 3 days = 6,600 PM Snack 220.00 x 10 x 3 days = 6,600	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-22	N/A	GoP	261,000.00	261,000.00		
	Vehicle Hire/Rental 7,000.00 x 3 days = 21,000.00	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	84,000.00	84,000.00		
	Speaker's Honorarium 1,200 x 3 days/24hrs = 28,800.00	TDD/IMDU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	N/A	GoP	115,200.00	115,200.00		
	Communication 300.00 x 1 = 300.00	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,200.00	1,200.00		
	Training Supplies Php 15.00 seminar badge x50pax= 750.00 Php 18.00 / pc notepad x 50pax=900.00 Php 5.00 /pc ballpen x 50pax=250.00 Php 395.00 / set customized usb x 70 pax = 27,650.00	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	118,200.00	118,200.00		
	Office Supplies Php 275.00 ink bottle colored x 3pcs = 825.00 Php 245.00 ink bottle black x 1pc = 245.00 Php 45.00 certificate holder x 60pcs = 2,700.00 Php 32.75 certificate paper x 8packs = 262.00 Php 10.00 manila paper x 5pcs = 50.00 Php 19.00 marker x 5pcs = 95.00	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	16,708.00	16,708.00		
	Health & Safety Essentials Php 42.50 mini alcohol x 60pcs = 2,550.00 Php 30.00 wet wipes x 60pcs = 1,800.00 Php 100.00 face masks x 3 boxes = 300.00	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	18,600.00	18,600.00		

	Social Media Boosting Php 2,224.00 x 2 boosting	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	17,792.00	17,792.00		
	Contingency Plan 5% of the total budget	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	33,300.00	33,300.00		
					SUB TOTAL					666,000.00	666,000.00		
	Tourism Industry Youth Exchange Training Program (Consultancy Services/Events Management)												
	Design and Development of the Learning Module												
	Training Needs Analysis, Identification of target beneficiaries, learning gaps, Identification of priority topics and appropriate subject matter experts	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		
	Module Design and Development includes 'Post- online learning course report, complete with recommendations, and learner's response assessment	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	Secretariat, Documentation and Analytics Help in Tracking Registration and Enrollment Certificate of Attendance for Zoom Enrollees	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Content Production, Creatives and Branding												
	e-promotional video, social media promotions & postings, save the date and on-the-day poster, sponsored ads, online publication, confirmation, Program,, Branding fix, Zoom design frame, digital backdrops, QR codes and Use of Virtual 3D Set /Interactive Technology and Seamless Livebroadcast of the Online	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	250,000.00	250,000.00		
	Social Meadi Promotions/Postings boosting	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	Other Admin Costs and Logistics												
	Sourcing of relevant speakers and alignment of learning objectives, Speakers & Moderator Invitation, Coordination	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,600.00	9,600.00		
	Dedicated Business Plan Zoom Subscription	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,950.00	4,950.00		
	Cell Card	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
	Internet Expense	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00		
	Miscellaneous Expenses	TDD/IMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,150.00	4,150.00		
					SUB TOTAL					350,000.00	350,000.00		
	STRATEGIC COMMUNICATIONS Creative Support Services for DOT-NCR in the form of digital and online artwork services such as: (February-December)												
	Professional Fee - Creative Works (Php 53,000 per month X 11 Months)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-22	Feb-22	GoP	583,000.00	583,000.00		
	Zoom Subscription (Php 10,000 X 11 months)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-22	Feb-22	GoP	110,000.00	110,000.00		

	FB Page Boosting (Php 9, 727.27 X 11 months)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-22	Feb-22	GoP	106,999.97	106,999.97		
							SUB TOTAL			799,999.97	799,999.97		
	A. DOT-NCR Tourism Response and Recovery Presentation for 2022 and 2021 Appreciation Night												
	1. Event Production Management (Php 1600 X 110 pax) Php 176,000 a. Lease of Venue / included in the meals b. Meals (c/o TRD)	TDD/PMDU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-22	Mar-22	GoP				
	c. Production Management Entertainment (P50,000); Stage Set-up/ Décor (P50,000); Light and Sound/LED Wall (P100,000); Live Broadcast/Internet (P50,000); Production/ Crew Professional Fee (P150,000); Tokens Php 1000 X 100 pax (P100,000); Plaques (c/o TRD) Php 1000 X 60 pcs (P60,000); Vehicle Hire (c/o TRD) Php 8000 X 1 (P8,000)									500,000.00	500,000.00		
	B. Familiarization Tours (Foreign)												
	Hotel Accommodation Php 3,000 X 10 X 2 nights	TDD/PMDU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
	Tour Php 2,000 X 10 X 1 day	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Welcome Dinner Php 2,000 X 15 pax	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	Token Php 1000 X 10 pcs	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	C. Guest Hosting (Internal)												
	Special Office Guest Php 2,000 X 5 X 10 events	TDD/PMDU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	Tokens Php 500 X 10	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
							SUB TOTAL			725,000.00	725,000.00		
	Personal Protective Equipment for TFSU Personnel (18 PAX)												
	Jacket and pants Php 900/pax X 18 X 2 sets (Php 700 per set + 200 for logo Embroidery)	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	32,400.00	32,400.00		
	TFSU T-shirt (w/ DOT Logo and TFSU) Php 450/pax X 18 pax X 2 sets	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	16,200.00	16,200.00		
	Vitamin C 1000 mg (100 capsules/bottle) Php 1,075 X 18 bottles X 4 months	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	77,400.00	77,400.00		
	Welcome Reception Signages (handheld) Php 3,000 X 8 pcs	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		
							SUB TOTAL			150,000.00	150,000.00		
	TFSU NCR PRODUCT UPDATE AND MENTAL HEALTH INTERVENTION PROGRAM												
	A. Product Update Tour									16,000.00	16,000.00		
	Whole Day Tour Php 2000 X 8									12,800.00	12,800.00		

	Meals Php 800 X 8 X 2												
	B. Mental Health, Destress and Personnel Intervention Program for Airport Frontliners (2 BATCH)												
	Lease of Venue (Php 50,000 X 2 days)	TDD/PMDU / TFSU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	Professional Fee - Psychologist (Php 1,200/hour X 8 hours X 2 days)	TDD/PMDU / TFSU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	N/A	GoP	19,200.00	19,200.00		
	Meals (Php 800/meal X 8 X 3)	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	19,200.00	19,200.00		
	Snacks (Php 500 X 8 X 2)	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00		
					PER BATCH					175,200.00	175,200.00		
					TOTAL OF 2 BATCHES					350,400.00	350,400.00		
	TFSU NCR PRODUCT UPDATE AND MENTAL HEALTH INTERVENTION PROGRAM												
	C. Meal Provision for TFSU												
	Meal Support (Two Months Only) Php 200 X 17 X 2 X 30 X 2 months	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	408,000.00	408,000.00		
	D. Office Supplies and Equipment												
	1. Bond Paper Tray Php 1,448 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,896.00	2,896.00		
	2. Steel Tray Php 625 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,250.00	1,250.00		
	3. 3-in-1 printer Php 9, 499.00 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,499.00	9,499.00		
	4. White board with cork board (3 x4) Php 1, 649.00 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,649.00	1,649.00		
	5. Wireless keyboard and mouse Php 2, 828.48 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,828.48	2,828.48		
	6. UPS Php 6, 023.99 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,023.99	6,023.99		
	7. File Organizer Php 600 X 10	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00		
	8. First Aid Kit Php 1, 400 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,400.00	1,400.00		
	9. Mini Steel Cabinet Php 3, 100 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,100.00	3,100.00		

	10. Microwave Oven Php 3, 195 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,196.00	3,196.00		
	11. Calculator Php 580.12 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,160.24	1,160.24		
	12. Scissors Php 196.00 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	392.00	392.00		
	13. Stapler Php 236.00 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	472.00	472.00		
	14. Card Board PVC File Binder Php 679 X 10	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,790.00	6,790.00		
	15. Water Dispenser Php 6,795.00 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,795.00	6,795.00		
	16. CPU System Unit Php 4, 199.00 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,199.00	4,199.00		
	17. Office Swivel Chair Php 3, 268.5 X 1	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,268.50	3,268.50		
	18. Tablet Php 13, 990.00 X 2	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	27,980.00	27,980.00		
					SUB TOTAL					88,899.21	88,899.21		
	E. Staff Coordination Meetings Php 300 X 18 X 9	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	48,600.00	48,600.00		
	F. Miscellaneous (Other Office supplies)	TDD/PMDU / TFSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,100.00	4,100.00		
					TOTAL					899,999.21	899,999.21		
	SUPPORT TO CPTA PHOTO CONTEST												
	Cash Prize Winners	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	First Prize	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,000.00	4,000.00		
	Second Prize	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00		
	Third Prize	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		
	Fourth Prize	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,500.00	1,500.00		
	Fifth Prize	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00		
	Tokens for CPTA Partners and Winners Php 1000 X 50	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
	Coordination Meetings Php 800 X 10 X 2	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00		
	Social Media Boost for Contest Promotions Php 5,000 X 2 months	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		

	Call Card	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
	Miscellaneous (Office Supplies, photo papers)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,200.00	7,200.00		
					SUB TOTAL					100,000.00	100,000.00		
	PARTICIPATION TO TRAVEL FAIRS, TOURISM EXHIBITS AND OTHER TOURISM-RELATED ACTIVITIES JANUARY TO DECEMBER 2022												
	Travel Tour Expo (Will join via TPB/DOT-OPMD)												
	Coordination Meeting Php 800 X 10 X 2	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00		
	Vehicle Rental Php 8000 X 1 X 3	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		
	Regional Sampling Php 50 X 200	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	Call Card Php 300 X 1	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00	300.00		
	CONTINUING SOUL CIRCUIT												
	Validation Tours:												
	Coordination Meetings a. Php 800 X 10 pax X 2 X 1 tour - 16,000 b. Php 800 X 25 pax X 2 meetings X 2 days (validation with Shorex/Tour Operators) - 80,000	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00		
	Snacks a. Php 500 X 10 pax X 2/day X 3 days - 30,000 b. Php 500 X 25 pax with Shorex/Tour Operators - 12,500	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	42,500.00	42,500.00		
	Hotel Accommodation a. Php 3000 X 3 pax X 1 tour X 2 nights b. Php 3,000 X 25 Rooms for Shorex/ Tour Operators X 2 nights c/o DOT Region 3	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		
	Vehicle Rental Php 8000 X 3 days X 1 van X 1 tour Php 8000 X 3 days X 6 vans (with shorex/tour operators (c/o DOT Region 3)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	144,000.00	144,000.00		
	Call Card Php 300 X 3	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	900.00	900.00		
	Tokens Php 500 X 50	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		
	RT-PCR Php 2900 X 3 X 2 = 17,400 Php 2900 X 30 X 2 = 174,000	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	191,400.00	191,400.00		
	Miscellaneous (alcohol, wipes, office supplies, tote bags)	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	32,200.00	32,200.00		
					SUB TOTAL					550,000.00	550,000.00		
	SAIL AND STAY TOUR PRODUCT DEVELOPMENT (2 Validation Trip)												
	Coordination Meetings Php 800 X 10 pax X 2 X 1 tour	TDD/PMDU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-22	Feb-22	GoP	16,000.00	16,000.00		

	Meals and Venue P1,150.00/pax per day x 40 pax (am snacks, lunch and pm snacks) = 46,000.00 per day x 3 days = Php 138,000.00	TDD	NO	NP-53.10 Lease of Real Property and Venue			September	September	GoP	₱138,000.00	₱138,000.00	-	2021 TISP Continuing Fund
	Van Hire Inclusive of driver, driver's meals, fuel, parking and tolls fees (min of 12 hours, inclusive of overtime rate) P8,000.00/ day x 3 days = 24,000.00	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱24,000.00	₱24,000.00	-	
	Speakers / Facilitators P1,200.00/hour x 24hrs (3 days) = 28,800.00	TDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive					GoP	₱28,800.00	₱28,800.00	-	
	Meals for the speakers/ organizers/facilitators Breakfast only P200.00 per pax x 6 pax x 3 days = 3,600.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱3,600.00	₱3,600.00	-	
	Training Materials •Ballpen *30 pcs x 10.00 = 300.00 •Notebooks *30 pcs x 30.00 = 900.00 •Id case and lace *30 pcs x 17.00 = 510.00 •Pentelpen *10 pcs x 30.00 = 300.00 •Manila paper *10 pcs x 10.00 = 100.00 •Yellow paper *3 pads x 60.00 = 180.00 Total = 2,290.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱2,290.00	₱2,290.00	-	
	Health and Safety Essentials *Face mask *100 pcs x 2.50 each = 250.00 *Alcohol *10 bottles x 80.00 each = 800.00 *Tissue *10 boxes x 60.00 per box = 600.00 Total = 1,650.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱1,650.00	₱1,650.00	-	
	Cell card for prepaid card = 300.00	TDD	NO						GoP	₱300.00	₱300.00	-	
	Miscellaneous = P 1,360.00	TDD	NO						GoP	₱1,360.00	₱1,360.00	-	
	SUBTOTAL									₱200,000.00	₱200,000.00	-	
	DOT NCR BRANDING THROUGH PROMOTIONAL WEAR												
	Corporate Jacket (21 pcs x Php 3,000)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱63,000.00	₱63,000.00	-	
	Corporate Pants (21 pcs x Php 1,750)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱36,750.00	₱36,750.00	-	
	Sports Jacket (2 colors) (65pcs x 2 sets x Php 2,500)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱325,000.00	₱325,000.00	-	
	Face Mask – for Corporate Jacket (46 pcs x Php 278.86)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱12,827.56	₱12,827.56	-	
	Face Mask – for Filipiniana (46 pcs x Php 278.86)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱12,827.56	₱12,827.56	-	
	Filipiniana (46 sets x 2 x Php 3000)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱276,000.00	₱276,000.00	-	
	Promotional Shirts (500 pcs x Php 475.00)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱237,500.00	₱237,500.00	-	
	SUBTOTAL									₱963,905.12	₱963,905.12	-	

	Metro Manila Content Library, Image Bank, and Destination Archives												
	A. Pre-Production Preparation Validation and Coordination with NCR Establishments	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱180,000.00	₱180,000.00	-	
	B. PRODUCTION AND TWENTY PHOTOGRAPHY SHOOT DAYS 1. Food Photographer X 20 days	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱625,000.00	₱625,000.00	-	
	C. POST PRODUCTION Digital Album Post-Production 1. Full Editing of all photos including retouch.	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱195,000.00	₱195,000.00	-	
	SUBTOTAL									₱1,000,000.00	₱1,000,000.00	-	
	Electronic Safe 1- Certified Fire Resistant - Dual Digital and key lock protection	IS	NO	Shopping			August	August	GoP	₱38,002.93	₱38,002.93	-	
	Cashbox 1- Combination Lock - Removable Tray	IS	NO	Shopping			August	August	GoP	₱4,297.00	₱4,297.00	-	
	SUBTOTAL									₱42,299.93	₱42,299.93	-	
	Organizing and Hosting of cultural, Educational Activities for Group Tours, International Delegates and DOT Guests												
	Cultural Performance 30mins Cultural dance and song showcase	TDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media			August	August	PMDU WFP 2022	₱50,000.00	₱50,000.00	-	
	Vehicle Rental 1 day x 1 vehicle x P8000	TDD	NO	NP-53.9 - Small Value Procurement						₱8,000.00	₱8,000.00	-	
	Coordination Meeting 10 pax x 1 or 2 meetings	TDD	NO							₱8,000.00	₱8,000.00	-	
	GRAND TOTAL									₱66,000.00	₱66,000.00	-	
	Lunch Hosting for DTCAM's Presentation of Manila Tourism and Cultural Development Plan												
	Venue supplied with Meals, AVP, Sound Equipment and Basic Seminar Amenities (P1,200 x 270 persons)	TDD	NO	NP-53.10 Lease of Real Property and Venue			August	August	GoP	₱324,000.00	₱324,000.00	-	
	Van Hire (P7,999 x 1 van x 1 day)	TDD	NO	NP-53.9 - Small Value Procurement						₱7,999.00	₱7,999.00	-	
	Communication	TDD	NO							₱300.00	₱300.00	-	
		SUB TOTAL								₱332,299.00	₱332,299.00	-	
	Tourism Gateway Trainings for Frontline Personnel at Ninoy Aquino International Airport Terminals												
	Filipino Brand of Service Excellence Seminar (Php 120,000 x 5 runs)												
	Hotel Venue and Meals (AM/PM Snacks, Lunch) (Php1300/pax x 40pax)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱52,000.00	₱52,000.00	-	

	Van Hire (Pick up and Drop off only with Overtime rate of Php500/hr) 8500	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱8,500.00	₱8,500.00	-	IMDU Regular Fund 2022
	Speakers and Moderator's Honorarium	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱14,600.00	₱14,600.00	-	
	Health and Safety Kit (alcohol, wipes, tissue, face mask, customized pouch) Php150 x 35	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱5,250.00	₱5,250.00	-	
	Material tarpaulin lay out and Printing expenses	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱2,000.00	₱2,000.00	-	
	Communication Expense	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱300.00	₱300.00	-	
	Social media boosting and promotion	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱2,000.00	₱2,000.00	-	
	Token for speakers / Giveaways for participants	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱20,000.00	₱20,000.00	-	
	Admin Cost (Procurement of Logistics; Manpower Assistance; Supervising and Managing the event; Documentation and Reports)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱10,000.00	₱10,000.00	-	
	Miscellaneous expenses (coordination meetings, taxi fare, etc.)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱5,350.00	₱5,350.00	-	
		SUB TOTAL PER RUN								₱120,000.00	₱120,000.00		
		TOTAL OF 5 RUNS								₱600,000.00	₱600,000.00		
	Basic Food Safety for Food Handlers (Php200,000 x 1 run)												
	Basic Food Safety for Food Handlers Training and Certification package (Php2,925 x 40pax)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱117,000.00	₱117,000.00	-	
	Hotel Venue and Meals (AM/PM Snacks, Lunch) (Php1300/pax x 50pax)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱65,000.00	₱65,000.00	-	
	Van Hire (Pick up and Drop off only with Overtime rate of Php500/hr) 8,500	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱8,500.00	₱8,500.00	-	
	Health and Safety Kit (alcohol, wipes, tissue, face mask, pouch) Php100 x 50	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱5,000.00	₱5,000.00	-	
	Material tarpaulin lay out and Printing expenses	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱2,000.00	₱2,000.00	-	
	Communication Expense	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱300.00	₱300.00	-	
	Social media boosting and promotion	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱1,000.00	₱1,000.00	-	
	Miscellaneous expenses (coordination meetings, taxi fare, etc.)	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱1,200.00	₱1,200.00	-	

		SUB TOTAL								₱200,000.00	₱200,000.00	-	
	MOU signing with the Department of Labor and Employment for the Trabaho, Turismo, Asenso! National Tourism Job Fair												
	Venue (inclusive of) - Conference Hall (with stagfe, tarpaulin printing for the backdrop and mounting board, projector and physical set-up ie. Podium, round tables and chairs with cover) - Meals for 67 pax (Heavy Snack and Dinner with drinks) - Audio Systems (Mic, Mixer, Cabling, Other Audio Equipment, etc) - 5 units of Led Wash Lights Other incidental expenses	TDD	NO	NP-53.10 Lease of Real Property and Venue			August	August	GoP	₱188,000.00	₱188,000.00	-	OIMD Downloaded Fund
	GRAND TOTAL									₱188,000.00	₱188,000.00	-	
	CONSULTATION WORKSHOP WITH THE REGIONAL STAKEHOLDERS FOR THE FORMULATION OF DOT GENDER AND DEVELOPMENT (GAD) AGENDA												
	Hotel Venue, Meals, Accommodation Provision of the following on the day of the Seminar: - AM Snacks (350.00) - Buffet Lunch (800.00) - PM Snacks (350.00) - Venue - Free flowing coffee and tea - Use of Sound/AVP equipment - Provision of Seminar amenities Speakers September 18 – 19, 2022 3,000/night x 2 nights x 2 pax Off-Session meals September 18, 2022 (Dinner) x 2 pax September 19, 2022 (Dinner) x 2 pax GFPS Secretariat Off-Session meals September 19, 2022 (Dinner) x 3 pax	TDD	NO	NP-53.10 Lease of Real Property and Venue			September	September	GoP	₱122,600.00	₱122,600.00	-	IMDU Regular Fund (GAA 2022)
	Van Hire Inclusive of driver, driver's meals, fuel, parking and tolls fees (min of 12 hours, inclusive of overtime rate) P8,000.00/ day x 1 day = 8000	TDD	NO	NP-53.9 - Small Value Procurement			September	September	GoP	₱8,000.00	₱8,000.00	-	

	Training Materials Manila Paper (18/pack x 10 packs) Meta Cards (Plain Index Card) (111.00 x 3 packs) Pentel Pen (35.00 x 10 pieces) Ball Pen (7.00 x 70 pieces) Scotch Tape (80.00 x 3 pieces) Total = 1,593.00	TDD	NO						GoP	₱1,593.00	₱1,593.00	-	
	Health and Safety Kits 230/pax x 70 kits 10 Disposable Mask 10 pulls Hospital grade wipes 1 Spray Alcohol (50ml) 1 Face Mask case 1 Canvass Bag with logo	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱16,100.00	₱16,100.00	-	
	Cell card for prepaid card = 300.00	TDD	NO						GoP	₱300.00	₱300.00	-	
	Miscellaneous = P 1,407	TDD	NO						GoP	₱1,407.00	₱1,407.00	-	
	TOTAL									₱150,000.00	₱150,000.00	-	
	DOT-NCR PARTICIPATION TO THE 33rd PHILIPPINE TRAVEL MART												
	Booth Design and Construction <i>Customized Booth Design and Construction</i> <i>2 - 3 x 3 super prime booth</i>	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱319,200.00	₱319,200.00	-	GAA 2022
	Booth Rental Super Prime Booth Main Exhibitor Co-delegate	TDD	NO							₱115,584.00	₱115,584.00		
	Van Hire (1 van x 3 days) <i>12-hour use with overtime fee of Php500 per hour</i>	TDD	NO	NP-53.9 - Small Value Procurement						₱25,500.00	₱25,500.00		
	Tokens/Giveaways Customized Bamboo Pen (1200pcs) Customized Black Canvas Duffel Bag (100pcs)	TDD	NO	NP-53.9 - Small Value Procurement						₱110,000.00	₱110,000.00		
	Regional Food Sampling <i>Selected delicacies featured on the Metro</i> <i>Yummy Picks (Php 50/food x 1000 pax x 3 Day)</i>	TDD	NO							₱150,000.00	₱150,000.00		
	Staff Meals (Php 660 x 5 Pax x 3 Days)	TDD	NO							₱9,900.00	₱9,900.00		
	Booth Food Hosting and Reception (Lunch/Snacks) Lunch Php 500 x 25 pax x 3 days Snack Php 350 x 25 x 3 days	TDD	NO							₱63,750.00	₱63,750.00		

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	LOT A Philippine Spirits 78,500.00 48,300.00 Local Chocolates 120,000.00 35,000.00 LOT B 4 in 1 Adaptor, Phone Holder, Power Outlet 255,000.00 LOT C Packaging Boxes, Filler, Shredded Papers, Wrapping Paper 67,892.00 LOT D Tote Bag 42,000.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-	
	TOTAL									₱646,692.00	₱646,692.00	-	
	PHILIPPINE TOURISM JOB FAIR												
	A. Food Allocation: Opening Ceremony	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱80,500.00	₱80,500.00	-	
	B. Food Allocation for Crew of DOT and other invited agencies (SSS, Pag-Ibig, NBI, DOLE, etc.) 3 days (22-24 Sep) – packed meals • DOT Crew = 10 pax • Other agencies = 12 pax • AM Snack: Php350.00 x 22 pax = Php7,700.00 net • Lunch: Php800.00 x 22 pax = Php17,600.00 net • PM Snack: Php350.00 x 24 pax = Php7,700.00 net	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱99,000.00	₱99,000.00	-	
	D. Collaterals • Tarpaulin printing with frame • Standaes = 4 pcs • Booth signages = 50 booth	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱60,000.00	₱60,000.00	-	

	E. Other Incidental Expenses <ul style="list-style-type: none">• Communication• Transportation• Printing• Supplies	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱10,500.00	₱10,500.00	-	
	TOTAL									₱250,000.00	₱250,000.00	-	
	PHILIPPINE TOURISM JOB FAIR												
	A. Food Allocation: Opening Ceremony <ul style="list-style-type: none">• VIPs and Media @ 800 per pax x 80 pax = 40,000.00• Participants and Staff @ 500 per pax x 81 pax = 40,500.00 (catered setup for VIPs + packed meals for media)	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱80,500.00	₱80,500.00	-	
	E. Other Incidental Expenses <ul style="list-style-type: none">• Communication• Transportation• Printing• Supplies	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱10,500.00	₱10,500.00	-	
	TOTAL									₱341,000.00	₱341,000.00	-	
	CONSULTANCY SERVICES FOR FILIPINO BRAND OF SERVICE EXCELLENCE ONLINE SERIES (24 runs)												
	Inclusions:	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱863,112.00	₱863,112.00	-	
	Speakers and Moderator's Honorarium = 14,600 Meals Speaker (Php1,100 x 1 pax – AM/PM Snacks & Lunch) Moderator /Organizer / Project Officers (Php 800 x 4 pax – AM/PM Snacks & Lunch) Total = 4,300 Communication Expense = 300 Social media boosting and promotion = 1,000 Training Kits / Prizes for participants = 5,000 Admin Cost (Procurement of Logistics; Manpower Assistance; Supervising and Managing the event; Documentation and Reports) = 10,000 Miscellaneous expenses (coordination meetings, courier fees, etc.) = 763											-	
	TOTAL									₱863,112.00	₱863,112.00	-	

	Accreditation of Primary and Secondary Tourism Enterprises including Frontliners												
	Part I. Inspection, Evaluation and Processing of Accreditation of Tourism Establishments (Gas and Toll Fees) Van Rental (1 unit x 3 days (12 Hours))	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱24,000.00	₱24,000.00	-	
	Part I. Inspection, Evaluation and Processing of Accreditation of Tourism Establishments (Gas and Toll Fees) Van Rental (1 unit x 5 days (12 Hours))	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱33,500.00	₱33,500.00	-	
	TOTAL									₱57,500.00	₱57,500.00	-	
	Tourism Integrates, Support and Minds Women’s Respect and Child Safety Training for Tourism Organizations and Associations												
	CONSULTANCY SERVICES Inclusions:	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱600,000.00	₱600,000.00	-	
	-Tourism Integrates, Supports and Minds Women’s Right and Child Safety (Php 150,000 x 4 runs) -Hotel Venue and Meals (AM/PM Snacks, Lunch) (Php1300/pax x 40pax x 2 days) 104,000 -Van Hire (Whole day use) x 2 days Php16,000 -Speakers and Moderator’s Honorarium (Php1,200/hour x 16 hours) Php19,200 -Material tarpaulin lay out and Printing expenses Php1,500 -Communication Expense Php300 -Social media boosting and promotion Php500 -Admin Cost (Procurement of Logistics; Manpower Assistance; Supervising and Managing the event; Documentation and Reports) Php8,000 -Miscellaneous expenses (coordination meetings, taxi fare, etc.) Php500										-		
	TOTAL									₱600,000.00	₱600,000.00	-	
	PHILIPPINE TOURISM INDUSTRY RECEPTION												
	Lease of Venue	TDD	NO	NP-53.10 Lease of Real Property and Venue					GoP	₱2,043,547.00	₱2,043,547.00	-	
	Venue Rental 2 Function rooms and 7 holding rooms, Internet connection *with 5% contingency Php 855,057.00 for 2 Function rooms and 7 holding rooms, Internet connection									₱855,057.00	₱855,057.00	-	

	Lights and Sounds Complete lights and sounds, please see cost basis for the full package *with 5% contingency Php 393,750.00									₱393,750.00	₱393,750.00	-	
	Meals (October 16, 2022) Php 670.00 x 60 pax (lunch and pm snacks) 1. Performers- 200 pax 2. DOT Secretariat and EAs of Invited National Government Officials- 100 pax 3. PSG, HPG, MMDA, PNP NCR and other uniformed personnel - 150 pax Php 670 x 60 pax									₱40,200.00	₱40,200.00	-	
	Meals -AM and PM snacks (October 17) Breakdown of meals: 1. Performers- 200 pax 2. DOT Secretariat and EAs of Invited National Government Officials- 100 pax 3. PSG, HPG, MMDA, PNP NCR and other uniformed personnel - 150 pax Php 300 x 900 pax									₱270,000.00	₱270,000.00	-	
	Meals (PM Snacks and Dinner) (October 17) PM snacks and dinner for invited media Php 670 x 40 pax									₱26,800.00	₱26,800.00	-	
	Welcome Drinks *with 5% contingency Php 315 x 250 pax									₱78,750.00	₱78,750.00	-	
	Free flowing drinks (coffee, water, tea)									₱45,990.00	₱45,990.00	-	
	Events Management Services	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱999,999.00	₱999,999.00	-	
	A. Overall Event Management and Manpower Support									₱500,000.00	₱500,000.00	-	
	B. Onsite Event Proper									₱249,990.00	₱249,990.00	-	
	C. Talent Management									₱149,990.00	₱149,990.00	-	
	D. Event Documentation and Post Event Activities									₱109,009.00	₱109,009.00	-	
	Events Management Services	TDD	NO	NP-53.9 - Small Value Procurement					GoP	₱998,000.00	₱998,000.00	-	
	Hotel Accommodation October 17-19, 2022 for 188 pax (triple-sharing, 186 to 188 Pax + 2 Coordinators) Php 4,500.00 x 2 nights x 64 rooms									₱576,000.00	₱576,000.00	-	
	Transportation for Cebu Performer - Inclusive of 2 buses for 3 days Php 142,040.00 for 2 days									₱142,040.00	₱142,040.00	-	

	Secretariat van Total of 8 vans for 3 days *with 5% contingency Php 11,025.00 x 8 units									₱88,200.00	₱88,200.00	-	
	Packed meals (Performers) Php 340.00 packed meals x 3 units x 188 pax									₱225,000.00	₱225,000.00	-	
	SUBTOTAL									₱4,041,546.00	₱4,041,546.00	-	
	Accelerating Digital Health towards Universal Health Coverage (UHC) Conference on October 11, 2022												
	Cultural Performance	TDD	NO						GoP	50,000.00	50,000.00	-	
	Coordination Meeting								GoP	8,000.00	8,000.00	-	
	Vehicle Rental			NP-53.9 - Small Value Procurement					GoP	8,000.00	8,000.00	-	
	SUBTOTAL									₱66,000.00	₱66,000.00	-	
	Community-Based Tourism Training for the Pedicab Drivers in Intramuros												
	CONSULTANCY SERVICES Inclusions: Admin Costs and Professional Fees 30,000 • Identification of target beneficiaries, learning gaps, identification of priority topics and appropriate subject matter experts • Program/Module Design, Development, and Implementation • Provision of academic direction, assigning course topics, presentation, moderating/hosting of the entire event • Creation of program, script, and event flow (sequence guide) • Coordination with resource speakers, private organization, cooperative, non-government organization (if applicable) and suppliers of starter kits and tokens • Speakers and Moderator Honorarium, manpower fees • Creation of Terminal Report extracted from the pre-test, feedback form and actual event happenings Venue with supplied Meals (AM Snack, Lunch, PM Snacks) Php 1200 x 50pax x 2 days = Php 120,000 Van Hire (14-hour use x 2 days) 16,000 Pedicab Starter Kits (Customized 2-pc Dri-Fit Cottony T-shirt, customized belt bag, customized	TDD	NO	NP-53.9 - Small Value Procurement					GoP				
	TOTAL									₱780,000.00	₱780,000.00	-	








	DOT NCR's participation to the 10th Regional Travel Fair/ Philippine Weavers Tourism and Trade Fair/ Post Event Tour											
	A. ANTIGEN TEST Php 960 x 2 Tests x 2 tests B. Booth Décor/Display Destination Printing in Sintra format (L 2 feet X H 1.5 feet) 17 destinations X Php 892.00/pc +5% adjustment rate =936.6 = 15,922.20 Double adhesive @ Php 42.00/pc X 6 pcs C. Van Hire 1 Van x 2 Days 13,163.00 X 2 days 12-hour use with overtime fee of Php500 per hour D. Regional Sampling/ Token at the B2B And B2C Sessions 1. Business to Business (regional giveaway) 10,000.00 2. Business to Consumer (Food sampling) Php 20 X 200 pax 4,000.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-
	E. Coordination/Sales Call/Meetings Php 800/Person X 5 pax X 3 meetings Communication - 500.00 F. MISCELLANEOUS (taxi, flower arrangement display, big clips, food tray) Flower arrangement – Php 2,000 Face mask/alcohol – Php 500 Big clips – Php 50 Food Tray – Php 1,000											-
	TOTAL									₱76,590.00	₱76,590.00	-
	Conduct of the M.I.C.E. FORUM (For Mice Organizers and MICE Facilities) and the HEALTH & WELLNES FORUM (For Ambulatory Aesthetics Clinics, Spas, Tertiary Hospitals for Medical Tourism) in the National Capital Region											
	Lease of Venue Php 1,700 x 60 pax (for MICE participants) * 500 for AM Snack + 1,200 for Lunch Php 500 x 60 pax (for Health & Wellness participants) Php 1,500 x 12 pax (for TPB and DOT	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱150,000.00	₱150,000.00	-
	Miscellaneous > Communication > Transportation > Supplies and Printing	TRD	NO	NP-53.9 - Small Value Procurement					GoP	₱5,300.00	₱5,300.00	-
	TOTAL									₱155,300.00	₱155,300.00	-

	Cultural Performers - DOT NCR Support to TPB and Watsons Malaysia												
	Cultural Performer Php 30,000.00 (12-15 minutes cultural performance) Communication Php 300.00	TRD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱30,300.00	₱30,300.00	-	
	Kain Na 2022 – Cebu Leg												
	Meeting Coordination with Food Tourism Stakeholders/Sellers and ATO-NCR Php 800 x 15 pax x 2 meetings + 8% contingency Professional Fee/Honorarium (DBM Budget Circular No. 2007-1 dated April 2007) Php 1,200/hour X 2 hours X 1 Speaker Meals and Snacks for DOT Staff Php 800/person X 4 pax X 3 meals X 5 days Php 350/person X 4 pax X 2 snacks(am/pm) X 5 days Meals and Snacks for Tourism Stakeholders/Sellers Php 250/person X 6 pax X 3 meals X 5 days Php 150/person X 6 pax X 2 snacks (am/pm) X 5 day Extra Prepaid Baggage Allowance for Tourism Stakeholders/Sellers 40 kgs prepaid baggage package@ Php 1,250/person X 6 sellers (Mnl-Ceb) 10 kgs prepaid baggage package @ Php250/person X 6 sellers (Ceb-Mnl) Air Travel for Food Tourism Stakeholders/Sellers Php 5,832/way X 6 pax X 2 trips Accommodation for Food Tourism Stakeholders/Sellers Php 3,500/room (triple-sharing X 4 nights X 2 Miscellaneous (Sintra Board printing, Health and Safety Essentials – Alcohol, Wipes, Tissue, Aerosol	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-	
											-		
	TOTAL									₱400,947.85	₱400,947.85	-	
	Kain Na 2022 - Cebu Leg (Tickets for Regional Staff Tickets)												

	<p>FULL-SERVICE PRODUCTION</p> <p>Inclusions:</p> <p>Academic Module preparation and engagement of relevant resource speakers, coordination, review of lecture materials and modules, including secretariat, documentation, analytics and tracking of registration, facilitation and distribution of certificates. Submission of post- learning course report, recommendations and learner's response assessment.</p> <p>- Academic Module Preparation inclusive of Experts' Fees and Additional Token</p> <p>- Admin, secretariat and integrated marketing communication fees covering writing of speeches, pre-event and post-event marketing copies and social media captions and production of post event report and 3-minuter video.</p> <p>- Admin and Secretariat Manpower Fees for 1 month</p> <p>- Copywriter: Continuity script, collateral captions and other marketing captions</p> <p>- Production of 3-minuter video inclusive of script writing, 2-cam setup at site and post-production works</p> <p>- Venue rental for 2 days including PA System and meals for 30 pax.</p> <p>- Hotel Accommodation with breakfast for DOT NCR Clients and Fellows @ 30 pax</p> <p>- Destination Stewardship Capstone Plaques.</p> <p>- Souvenirs for the DOT University Fellows.</p> <p>- Alignment meeting costs, meals, communication, transport and other administrative.</p>	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱994,000.00	₱994,000.00	-	
1st Philippine Parks Congress													
	<p>Buffet Lunch 250 pax 137,500.00</p> <p>Heavy Cocktails and Drinks 250 pax 175,000.00</p> <p>Souvenir Items for 250 pax:</p> <p>Event Shirts</p> <p>250 x 400/piece</p> <p>Printed Tote Bags</p> <p>250 x 150/piece</p> <p>Van Hire 8,000</p> <p>Communication 300</p>	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱458,300.00	₱458,300.00	-	
LUNCH HOSTING TOURISM CONGRESS OF THE PHILIPPINES FOR THE ANNUAL GENERAL MEMBERSHIP MEETING AND ELECTIONS IN MANILA ON NOVEMBER 25, 2022													
	<p>Buffet Lunch 180000</p> <p>Communication 300</p> <p>Van Rental (1 unit) 6700</p>	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱187,000.00	₱187,000.00	-	
Hosting of Cultural Performances and Guided Cultural and Historical Tour of Manila for the Foreign Delegates of the 17th Regional Consultative Committee - NDRRMC													
	<p>Cultural Performers 50,000.00</p> <p>Tour Guides (3 Guides) 6,000/tour guide x 3</p> <p>Health and Safety Essentials 6,900</p> <p>Meals PMS Snacks 16,274.000</p> <p>Communication 300</p> <p>Van Rental 8,000</p> <p>Bottled Water 1,035.00</p>	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱100,509.00	₱100,509.00	-	
Cruise Shore Excursion Handlers' Tour Validation Visit of Metro Manila and Environs													

	Coordination Meetings 11,000 Transportation 31,000.00 Meals Provision 76,000.00 Professional Tour Guide 16,000.00 Bottled Water 2,040.00 Communication Expense 300 Tour Kits 27,800.00 Accommodation 44,000.00 Excursion Trip 27,000.00	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱246,897.00	₱246,897.00	-	
	Seminar on Save Spaces Act for Photographers at the National Parks Development Committee												
	Printing of T Shirt 38,250.00 Honorarium of Speaker 4,800.00 Meals 25,000.00 Van Hire 8,000.00 Giveaways/Tokens 22,000.00 Alcohol 4,500.00 Printing of Tarpaulin 2,000.00	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱104,550.00	₱104,550.00	-	
	DOT-NCR's Participation to RMS Workshop and Year-End Assessment of DOT Plans and Programs and Presentation of FY 2023 WFP												
	Air Ticket for 2 pax Must include 20kgs baggage allowance and at least 7kgs carry-onbag allowance with pre-selected seats	TDD	NO	NP-53.9 - Small Value Procurement								-	
	TOTAL									₱36,000.00	₱36,000.00	-	
	Hop On Hop Off - Travel By Hubs (Rediscover and Reimagine Metro Manila)												
	Phase 1 - A Consultancy Work 3,000,000.00 Tour Product Development: Development of Hop-on Hop-off Ecosystem from 2 established points Tour Product Offerings Development My Metro Manila App Updating 2,500,000.00 Others: Purchase and branding production of EMV Capable Transport Cards, min. of 12,500 pcs 2,000,000.00 Pre-loaded cards 200,000.00 Administrative Expenses 77,098.94	TDD	NO	Public Bidding						7,777,098.94	7,777,098.94	-	

	PHASE 1-B Consultancy Services 1,500,000.00 Marketing, Planning, and Executions Marketing Materials Production & Executions a. Production of Video Materials: (1)3-minuter HO-HO Marketing Material (1)1-minuter Mobile App Marketing Material (2) 30- seconder HoHo Launch post-event video and teaser 800,000.00 b. Production of Bus Wraps / 4 units 420,000.00 c. Production of OOH Materials / 10 large units 950,000.00 d. Management and execution of Ho-Ho Grand launch within Metro Manila, inclusive of all talents, logistics, program and souvenirs. e. Digital Marketing and Media Releases covering 3-month Campaign Launch over Digital Marketing, Media Coverage, and sustaining 3 months Media releases. 950,000.00 f. Digital Marketing and Media Releases covering 3-month Campaign Launch over Digital Marketing, Media Coverage, and sustaining 3 months Media releases. 500,000.00 INTEGRATION OF POINT TO POINT Hop-on Hop-off Buses 2,380,000.00 ADMINISTRATIVE (Source Budget: 2022 PMDU WFP) 500,000.00 Coordination Meetings/Sales Calls, Campaign promotions meetings with stakeholders, Office supplies, transportation, tokens/giveaways, pre-loaded cards for promotions campaign	TDD	NO	Public Bidding						8,000,000.00	8,000,000.00	-	
	TOTAL									₱15,777,098.94	₱15,777,098.94	-	
	HIGH-LEVEL VISIT OF LOUIS VUITTON MOET HENNESSY EXECUTIVES												
	A. Entertainment Php50,000 X 30-minute Cultural Performance B. Van Hire Php7,999 X 1 Van X 1 day C. Tour Guides Php1,200 / 3 hours X 8 Tour Guides C. Tokens Php2,000 X 12 VIPs D. Communication Php300 X 1 Project Officer	TDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					GoP			-	
	TOTAL									₱111,099.00	₱111,099.00	-	
	Organizing And Hosting Of Cultural, Educational Activities For Group Tours, International Delegates And Dot Guests												
	Tour Guide (Cultural and Historical Tour of Manila) Php 6,000.00 Meals – Halal Lunch Php 30,000.00 Entrance Fees to Museums Fort Santiago 75.00/pax x 15 pax = 1,125.00 Casa Manila 75.00/pax x 15 pax = 1,125.00 Baluarte de San Diego 75.00/pax x 15 pax = 1,125.00 Rizal Park – No entrance fee Van Hire (Inclusive of driver. Driver’s meals, fuel, parking, toll fee) 8,000.00 Cell card 300.00	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-	
	TOTAL									₱47,675.00	₱47,675.00	-	

	Inclusions: Speakers and Moderator's Honorarium = 14,600 Meals Speaker (Php1,100 x 1 pax – AM/PM Snacks & Lunch) Moderator /Organizer / Project Officers (Php 800 x 4 pax – AM/PM Snacks & Lunch) Total = 4,300 Communication Expense = 300 Social media boosting and promotion = 1,000 Training Kits / Prizes for participants = 5,000 Admin Cost (Procurement of Logistics; Manpower Assistance; Supervising and Managing the event; Documentation and Reports) = 10,000 Miscellaneous expenses (coordination meetings, courier fees, etc.) = 763	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-	
	TOTAL									₱863,112.00	₱863,112.00	-	
	Motor Vehicle												
	Multi-Purpose Vehicle Engine Displacement not exceeding 1600 cc for gasoline or 2800 cc for diesel or alternative fuel vehicle	TDD	NO	NP-53.9 - Small Value Procurement					GoP			-	
	TOTAL									₱1,000,000.00	₱1,000,000.00	-	
	TOTAL ANNUAL PROCUREMENT									₱51,128,070.43	₱51,128,070.43	-	
<div><div>PREPARED BY:  LAWRENCE J. ALCANTARA BAC Secretariat Head</div><div>RECOMMENDING APPROVAL:  VICTORIA MARGARITA V. PAJE BAC Chairperson</div><div> MAY M. RAMOS BAC Member</div><div> IVANNOVICH T. AGOTE BAC Vice-Chairperson</div><div> MARIA FE E. SANTOS BAC Member</div><div> ERNESTUS. TESION BAC Member</div><div><div><div>✓</div><div>Approved</div><div>Disapproved</div></div><div> SHARLENE ZABALA-BATIN Regional Director National Capital Region</div></div></div> <div>Date: December 30, 2022</div>													